



A Checklist for Network Leaders regarding Spiritual Direction and Safeguarding

This is a document for reflection, not a definitive set of guidelines. It aims to cover the key areas of consideration and encourage good oversight of Spiritual Direction Networks.

Safeguarding oversight body

Under which body / organisation / diocese does your network operate regarding safeguarding?

- Name
- Who are the key Safeguarding personnel?(Names, contact details)
- Have you access to their key policy documents?

Nature of relationship with them?

- Close – very distant
- Degree to which particularities of SD are understood by them – high – very low

Safeguarding Training

- What safeguarding training is on offer?
- How easy is it for you to access this?
- Is there any training specifically for Spiritual Directors on offer?

What is the policy re DBS Checks and SDs?

- How is this managed?
- What record keeping is needed?
- How does this fit with GDPR responsibilities?

Network Management

Where do you expect new spiritual directors to come from?

- Your own local course?
- Other courses?

What is the process for joining the network as a spiritual director?

- Have you Guidelines for Spiritual Direction you work from?
- Contract between network and individual (2 way) – expectations, qualifications, ongoing development, CPD provision, supervision, support ...
- Application,
- Financial – fee / donations
- Interview
- References
- What if concerns are raised?
- What briefing is given to new members – guidelines / network provision.../ reporting of concern, Insurance

What review process is there for ongoing membership?

- Frequency
- Method
- What if there are concerns?

Ongoing Network life

- How do you manage the 'list' – who has access to information (GDPR compliance)
- What supervision provision?
- What supervision of supervisors?
- What ongoing CPD is offered?

Referrals to Spiritual Directors

- How are seekers referred to Directors?
- What record keeping is there of referrals and outcomes of referral? Who has access to this? What limitations / boundaries policy? (GDPR compliance)
- What feedback / complaints process is there for those who have been referred to a SD to the network where they have concerns about the SD they have received?